

# **NURSING ASSISTANT ADVISORY BOARD**

## **MINUTES OF MEETING**

### **OPEN SESSION**

**November 18, 2008**

**The Open Session of the Nursing Assistant Advisory Board was called to order at 9:20 a.m. on the above date in Room 104, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.**

### **BOARD MEMBERS IN ATTENDANCE**

**Mary Ann Altrui**

**Catherine Mainville**

**M. Jeanne Mason**

**Marilyn O'Connor**

**Caroline Naughton Rumonwicz**

### **BOARD MEMBERS NOT IN ATTENDANCE**

**Michele Carignan**

**Alice Frezza**

**Pattie Petracca**

## **STAFF MEMBERS IN ATTENDANCE**

**Pamela McCue, RN, MS**

**Director, Nurse Registration & Nursing Education**

**Donna Valletta, Board Administrator**

## **OTHERS IN ATTENDANCE**

**None**

### **1. ESTABLISHMENT OF A QUORUM**

**Pamela McCue called the meeting to order at 9:20 a.m. A quorum was established at this time.**

### **2. REVIEW OF MINUTES OF OPEN SESSION OF SEPTEMBER 9, 2008**

**Pamela McCue presented the minutes of the Open Session of September 9, 2008. On motion of Caroline Naughton Rumonwicz, seconded by Jeanne Mason, it was unanimously voted to accept the minutes as presented.**

### **3. OLD BUSINESS**

**None**

#### **4. NEW BUSINESS**

**Donna Valletta distributed copies of the statute, Title 23, Health and Safety, Chapter 23-17.9 Registration of Nursing Assistants, and the corresponding Rules and Regulations Pertaining to Rhode Island Certificates of Registration For Nursing Assistants, Medication Aides, and the Approval of Nursing Assistant and Medication Aide Training Programs, dated March 2008. The Board was advised to be cognizant of Section 23-17.9-8, Disciplinary proceedings. The Board commented on proposed legislation in the 2008 General Assembly session regarding increasing training hours and establishing minimum pass standards (i.e. 75%), both of which were not passed.**

**Donna Valletta distributed the National Nurse Aide Assessment Program (NNAAP) quarterly reports for the period of April 1, 2008 to June 30, 2008 and July 1, 2008 to September 30, 2008. Donna Valletta will inquire on the availability of NNAAP to provide trended annualized data from calendar year 2006 and comparison regional and national data on training hours and pass scores.**

**The Schedule for 2009 Meetings was distributed and discussed. The Board expressed concern regarding the dates which following a holiday. Donna Valletta will reschedule accordingly.**

**The Nursing Assistant application review process is being evaluated. A checklist and the application form are currently being revised. Upon completion, the website will include the updated application form. A recommendation was made to reference the Nursing Assistant Candidate Handbook on the application as a resource for nursing student applicants.**

## **5. ANNOUNCEMENTS**

**The Advisory Board requirements were discussed. It was determined that 1 NA, 1 LPN, 1 RN, and 1 Administrator are needed to fulfill the requirements of the Board and recommendations will be accepted.**

**A formal hearing for a Nursing Assistant has been scheduled for December 16, 2008 at 10:00 a.m.**

**Finally, Pam McCue informed the Board that we are working diligently on complaints and advised the Board that Orders will be blast faxed to ensure that disciplinary actions are communicated in a timely manner.**

## **5. ADJOURNMENT**

**On motion of Caroline Naughton Rumonwicz, seconded by Marilyn O'Connor, it was unanimously voted to adjourn at 12:30 p.m.**

**Respectfully submitted by**  
**Donna Valletta**